

Village of Riverwoods
Board of Trustees Meeting
August 19, 2008

1

In Attendance:
William Kaplan
Linda Dunn
Sherry Graditor
Michael Haber
Bruce Masterson
John Norris
William Svatik
Eileen Stanger
Bruce Huvad
Pat Glenn
Russ Kraly
Bruce Dayno

Minutes taken by Debbie Limer

The meeting was called to order at 8:00 PM.

IV. Approval of Minutes

Board of Trustees Meeting – August 5, 2008

Trustee Svatik moved to approve the minutes. Trustee Masterson seconded. Trustee Svatik commented that an exchange about the proposed generator was not included in the minutes. He handed out his recording of the exchange. The Board read the notes and agreed to have the exchange included. The corrections are as follows, added after the second sentence on page three: “Atty. Siegel commented that there is no requirement for the Village Hall, a designated cooling center, to have a back up generator. Pres. Kaplan explained that we need more information for our discussion. Trustee Svatik asked what the information is. Pres. Kaplan commented that we want to determine what other villages around us are doing for generators. Trustee Svatik questioned what difference that makes. The generator should be purchased because of a need. Trustee Masterson commented that there does not seem to be a need. Trustee Svatik added that the numbers of power outages at the Village Hall over a 10-year period are negligible. Pres. Kaplan asked for the data. Trustee Svatik responded that the data is the Comm. Ed report that everyone received. He questioned why the data is being ignored. Pres. Kaplan stated that the report is Comm. Ed’s not ours. He knows that it is incomplete because he has had a two-day power outage at his house. Trustee Svatik commented that the report is for the Village Hall; the Mayor’s house is probably on a different circuit. Pres. Kaplan told the Board that we are gathering data. He stated that Chief Dayno has told us that Highland Park and Deerfield have generators. Trustee Svatik commented that Deerfield needs a generator because of their power outage problems with Comm. Ed. That is why they have started litigation with Comm. Ed. Pres. Kaplan stated that we will continue this at the next meeting. Trustee Svatik indicated that he thought this was a Board decision. He questioned why it was on the agenda when we have had the Comm. Ed report for almost two weeks. He added that if matching other villages is a priority we should consider arming our Police Department with automatic shotguns and putting in overhead

Village of Riverwoods
Board of Trustees Meeting
August 19, 2008

2

crosswalks at main intersections. Pres. Kaplan stated that we will take this up again in two weeks.” Trustee Masterson moved to approve the minutes as amended. Trustee Svatik seconded the motion. Motion was carried by voice vote.

V. Treasurer’s Report

Not present

VI. Urban Forest Management

Not present

VII. Engineer’s Report

Pat Glenn told the Board that Adesta’s prices have gone up. Adesta is our J.U.L.I.E. locator. Their prices have gone up because J.U.L.I.E.’s prices have gone up \$.15 per ticket. Adesta is only raising their costs enough to cover the increase; which will cost the Village about \$15/month. Trustee Graditor moved to change our contract with Adesta to approve Adesta’s increase. Trustee Dunn seconded the motion.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik

Nays: None

Motion carried – 6– 0

Pat Glenn stated that he is sending a letter to IDOT to ask them to split off the detour of Route 22 during the construction. This will help the Village because that way not all of the detour traffic will come down Deerfield Road. He commented that the letter is not a guarantee, but we will have to wait to see what happens.

VIII. Director of Community Services Report

Nothing

IX. Zoning Board of Appeals

Not present

X. Plan Commission Report

Atty. Huvard stated that the Plan Commission met and various topics were discussed, including the 37 acres.

XI. Police Report

Chief Dayno told the board that 83 traffic citations were issued since the last meeting. That is a 6.3 daily average. There were 249 case reports and 148 traffic accidents written since the beginning of the year. Pres. Kaplan asked how the numbers compare to statistics of last year. Chief Dayno stated that he can have that information for the next meeting.

XII. Fire Department Report

Assistant Chief Ugaste stated that there were 22 calls so far in the month of August; 9 were fire calls, 11 were paramedic calls, and 2 were others. The total calls for the year to date are 331. He told the Board that he wanted to apologize for missing the last few Board meetings. He was sent to a training and a conference to learn best practices. They were good opportunities for him and the department. Trustee Svatik asked about an accident on Saunders Road last Saturday night. There was a lot of emergency equipment. Assistant Chief Ugaste commented he did not know about the incident, but there could have been other villages responding along with Riverwoods. He added that it has been an unusual month with unusual calls.

Trustee Norris told the Board that a chemical waste drop off site at the Fire Station should be approved in two months. He added that he cannot believe how long it has taken to get this process approved.

XIII. Village Attorney Report

Atty. Huvad told the Board that we have had a meeting with Deerfield about water. Deerfield now has a water agreement with Highland Park. We can work with Deerfield on an agreement for the purchase of water from them in a peak supply or emergency situation. He added that Deerfield wants to be able to purchase from us in an emergency situation. Trustee Haber suggested making the agreement reciprocal with both Villages paying the same amount to each other.

XIV. Comments by the President

Pres. Kaplan brought up the subject of the well monitoring report. Russ Kraly stated that he added the lowest well readings for 2006 and 2007 to the report. We are above those numbers, and we are almost through the driest part of the year.

Pres. Kaplan told the Board that Shell has pulled out of the project on Deerfield and Milwaukee Roads. Russ stated that this has been going on for five years. The owner is in negotiations with CVS and Walgreen's. Pres. Kaplan commented that the whole process is going to have to start over. Atty. Huvad reported that the lot is already subdivided and the right of way has been worked out. Russ added that the elevations are done. Shell gave the "economy" as the reason for the pull out.

Pres. Kaplan invited the Trustees to the September 5th Caucus Gala at Soldiers' Field. He asked that those who are interested RSVP, so that we can respond.

Pres. Kaplan told the Board that we have saved another \$16K by purchasing water from Northbrook instead of from Deerfield.

XV. Visitors Wishing to Address the Board

None

XVI. Approval of Bills

Trustee Dunn moved to approve bills as presented subject to approval of responsible Trustee/Officer and Village President. Trustee Masterson seconded the motion. Trustee Dunn commented that there is one bill she did not sign because there is a note on the bill "awaiting approval." Russ told her to sign the bill. It will not go out until the work is completed.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik
Nays: None
Motion carried – 6– 0

XVII. Old Business

Pres. Kaplan brought up the subject of the intergovernmental agreement with Lake County. Trustee Haber moved to have a second reading and adoption of an Ordinance Approving an Intergovernmental Agreement with Lake County for Sewage Disposal and Certain Special Services. Trustee Dunn seconded the motion. Atty. Huvard stated that there are no changes from the last agreement. Lake County has approved the agreement. Pat Glenn commented that all of the increases will come at once rather than two separate increases. The increase should take effect in October. Atty. Huvard asked about putting information about the increase in the Village Voice Pat commented that he will talk to the County about putting a note to residents in with their bill. Pres. Kaplan agreed that is probably a better idea.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik
Nays: None
Motion carried – 6– 0 Ordinance 08-8-10

Pres. Kaplan brought up the subject of the generator bids. The GenX bid has been amended, but we are having a problem getting a competitive bid. Russ added that there was a contractor out here. He was told he would have a bid on Monday, but as of today he still does not have it. Trustee Svatik stated that there are a number of options for generators. What he looked at while out shopping at Home Depot ranges in price from \$25K all the way down to \$1K. He told the Board that he has a formula sheet for what is needed, and the price that goes along with each. \$10K is about the standard price, but he still questions the need. Trustee Masterson stated that we need to establish the need before moving forward. Trustee Svatik reported that according to the Comm. Ed report we have had 1.8 hours of power outages a year over a 10-year period. He added that he has a problem with the cost. We can change our heating/cooling center designation. We can ask Brentwood, the Fire Station, or Discover to take that over. He doesn't really care which villages have generators; he does not see the need. Pres. Kaplan stated that we are talking about an emergency situation: terrorist attack, dirty bomb, or earthquake. Trustee Graditor told the Board that we depend on our computers and server. Trustee Masterson commented that our computers and server are not a big deal. Trustee Norris stated that with a power outage there is time to shut down the computers without losing anything.

Pres. Kaplan asked Russ if any of Trustee Svatik's ideas will work for the Village Hall. Russ commented that he will look into them. He does not know the cost of the transfer panel that is needed. Trustee Haber asked if residents will come here if there is an

emergency. After some discussion it was discovered that the only trustee who has a generator in his or her home is Trustee Graditor. Chief Dayno commented that we need to have a designated place. Residents are counting on us to provide them with some sort of service. That service usually comes from a Village building. He added that it is hard to get into Discover because of their security. There is more room at the Village Hall than there is at the Fire Station. Trustee Norris stated that we should decide on a plan before we decide on a generator. Pat commented that the Natural Hazards Mitigation Plan is the next thing on tonight's agenda. We can use that for our consideration for alternative power and shelter. Trustee Svatik asked how long the generator should run for. Russ commented that the generator runs on natural gas. Trustee Graditor asked about grants to help with this purchase. Chief Dayno stated that he has yet to find any. Trustee Masterson stated that we need a master plan and a compelling need first. Assistant Chief Ugaste commented that in the event of an emergency we have to be able to function. He questioned if the Village Hall will be able to supply services as expected. The Village Hall is the focal point of the Village. Atty. Huvad wanted to know if anyone from the Lake County Task Force could come in and advise us. Pat commented that he will put that suggestion into the Natural Hazards Mitigation Plan. There is research that needs to be done. Pres. Kaplan commented that he should have done more of the research before bringing this subject up. We need to set up a committee to look at this issue. Trustee Svatik moved to table the motion on generator bids for the Village Hall. Trustee Masterson seconded the motion. The motion was carried by voice vote.

XVIII. New Business

Pres. Kaplan brought up the subject of the Lake County Multi-Jurisdiction All Natural Hazards Mitigation Plan. Pat explained that FEMA says we may need to adopt this plan in order to get post-disaster Federal Funding. He added that this plan is reviewed by the County every year, so it does not hurt us to pass the resolution. Trustee Dunn moved to approve the resolution adopting the Lake County Multi-Jurisdiction All Natural Hazards Mitigation Plan. Trustee Graditor seconded the motion. The motion was carried by voice vote. R08-8-5

Pres Kaplan mentioned the ordinance authorizing the sale of personal property. Trustee Svatik moved to waive the first reading of an Ordinance Authorizing the Sale of Certain Personal Property. Trustee Dunn seconded the motion. The motion was carried by voice vote.

Trustee Graditor moved to have a second reading and adoption of an Ordinance Authorizing the Sale of Certain Personal Property. Trustee Dunn seconded the motion. Chief Dayno commented that the property being sold is donated weight lifting equipment.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik
Nays: None
Motion carried – 6– 0 Ordinance 08-8-11

Pres. Kaplan brought up the resolution for SWALCO. Trustee Haber moved to approve the resolution for a new director or alternate for SWALCO. Trustee Dunn seconded the

Village of Riverwoods
Board of Trustees Meeting
August 19, 2008

6

motion. Trustee Norris explained that we are appointing Russ Kraly as an alternate rather than Trustee Svatik. Russ lives much closer to the SWALCO meeting site in the case of Trustee Norris missing a meeting. Motion was carried by voice vote. R08-8-6

Pres. Kaplan brought up the security and evidence room in the Police Department. Chief Dayno told the Board that we have grown out of our evidence closet. He is proposing that the evidence area get moved upstairs. That will necessitate a solid door, wall, ventilation, and lock. Trustee Haber stated that \$3,985 seems like a lot of money for the work. Trustee Dunn moved to approve \$3,985 for improvements needed to build an evidence room at the Police Department. Trustee Svatik seconded the motion.

Roll Call Vote - Ayes: Dunn, Graditor, Haber, Masterson, Norris, Svatik

Nays: None

Motion carried – 6– 0

Pres. Kaplan stated that we have received our annual report from Miller Cooper. He told the auditors that there was no reason to come into a Board meeting to explain the report. Trustee Haber indicated that he has one issue. That issue is internal controls. We should give our books to Miller Cooper every three months to have them check them. Atty. Huvad commented that having someone go through all of the entries is very time consuming. He did not think that Miller Cooper would be interested in that responsibility. Trustee Masterson stated that we should hire something in place for Susi's protection. Trustee Haber suggested that we ask Hal Roseth to have someone in his office take care of this for us.

Trustee Norris told the Board that the properties on Milwaukee Avenue, Estonian House and the Mulch Center, are interested in annexing to the Village. We have asked them for \$20K in escrow. The traffic study was completed. They want to work with us and move forward.

Trustee Svatik wanted to know if we are doing anything for Christina Loukas. Deerfield Park District is willing to donate the use of their Field House for a party. Trustee Norris commented that it is a nice idea. Trustee Svatik moved to plan a party in honor of Olympic diver, Christina Loukas. Trustee Dunn seconded and offered to help. Motion was carried by voice vote.

Pres. Kaplan stated that the next meeting will be September 2nd at 8PM.

Trustee Norris moved to adjourn the meeting. Trustee Graditor seconded the motion. The motion was carried by voice vote.

The meeting adjourned at 9:10PM.

Respectfully Submitted, Debbie Limer